

## Common Business Deductions

### Advertising

- ✓ Business Cards
- ✓ Website costs
- ✓ Signing

### Car & Truck Expense

- ✓ Total Mileage you drove for the year
- ✓ Business mileage First half, Second half of year

### Office Expense

- ✓ Internet Service Provider
- ✓ Desk/Space Rental
- ✓ Office equipment
- ✓ Postage
- ✓ Mail Box/Safety Deposit Box

### License

- ✓ Bonds
- ✓ Business license
- ✓ Taxes paid (Sales or B&O)

### Utilities

- ✓ Cell phone
- ✓ Business line
- ✓ Additional Features on a home line

### Other

- ✓ Education/Training
- ✓ Materials/Supplies
- ✓ Consumable supplies
- ✓ Labor/Sub Contractors
- ✓ Meals

- ✓ Travel (usually out of state or your local area)

#### Use of Home

- ✓ Total Square footage
- ✓ Office/used space square footage
  - Add square footage to bathroom

(Include totals of “indirect expenses”: water, sewer, garbage, gas, electricity, improvements, landscaping, maintenance, repairs)